

BYLAWS OF THE REGINA CRICKET ASSOCIATION INC.

Article I. NAME

The name of the Association is the Regina Cricket Association Inc. which is hereinafter referred to as the Association.

Article 2 OBJECTIVES

The objectives of the Association are:

- a) To develop and promote cricket in Regina & Districts and in Southern Saskatchewan and to uphold the laws of cricket.
- b) To promote the mutual interest of members.
- c) To organize and regulate cricket & leagues in Regina & Districts and Southern Saskatchewan and to arrange such cricket leagues and matches as will best serve the interest of the game in the Province.
- d) To collect cricket leagues fees including umpiring fees, ball cost, ground maintenance fees and any other fees if applicable
- e) Generally, to do all such acts and things as may be necessary or convenient for the carrying out of the objects of the Association.

Article 3 Members

- a) Any cricket club may become a member of the association upon application for membership, payment of the prescribed fee and approval of the application by the Board of Directors.
- b) Each member is entitled to vote and nominate and hold all offices of the association. A new club registered will have the voting right after the successful completion of their first year since the date of registration. A club may not have more than two members on the Board of directors.
- c) Membership fees shall be prescribed from time to time at general meetings.
- d) All the member clubs must pay the fee to RCA directly.
- e) Any club may withdraw from the Association at any time by notice, given in writing to the board, but is not eligible for refund of any portion of the fees that it may have paid.
- f) Any club or member may be suspended from membership if the behavior of such club or member is deemed to be unacceptable to the Association. The Association represented by the board of directors may call any hearing to determine whether or not a club is in violation of the bylaws as set forth herein and may carry out such suspensions or disciplinary actions within reason and within the laws of the province of Saskatchewan.

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The decision of the board in disciplinary actions are deemed to be binding in all respects and for the periods recommended in respect of normal disciplinary actions. The suspended club or member has the right to be present at any such hearing and present any evidence contrary to evidence presented by the Association.

ARTICLE 4 GOVERNING AUTHORITY

The governing body of the Association shall be the membership of the Association in general meeting whether a regular or special general meeting, and all policies, rules and regulations enacted by a general meeting of the Association shall bind all member clubs, club representatives and officers of the Association.

ARTICLE 5 BOARD OF DIRECTORS

- a) The Board of Directors shall consist of a President, Vice-President, Treasurer, a Secretary, Infrastructure Manager, League & Event Co-coordinator and Marketing and Media Manager and such other representatives as is prescribed from time to time in general meetings of the Association.
- b) The Board of Directors shall be elected, following nominations, at the annual general meeting. Vacancies on the Board may be filled by appointment by the Board until the next such general meeting.
- c) Only president of a member club may exercise voting right and the voting right is limited to one vote per each member club.

ARTICLE 6 POWER OF THE BAORD OF DIRECTORS

The Board of directors is authorized to:

- a) Carry out the administration and management of the affairs of the Association between general meeting subjects to the provisions of the Articles and Bylaws.
- b) Set policies, rules and regulations as may be necessary from time to time subject to the approval of the next general meeting.
- c) Authorize expenditure of the monies of the Association, as the Board may from time to time deem necessary.
- d) Investigate and report on any matters of interest to the Association.
- e) Request the services of any representatives or members of the Association to assist in matters where special or technical knowledge is required.
- f) Establish Association committees as necessary and to appoint to these committees.

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- g) Appoint persons as deemed necessary to carry out the business of the Association.
- h) Appoint directors to sign cheques issued by the Association, provided that each such cheque shall be signed by TWO (2) such persons.

ARTICLE 7 DUTIES OF OFFICERS

- a) The President shall be the Chief Executive Officer of the Association and shall have such duties such as:
 - (i) To carry out the policies of the Association and enforce due observance of the Articles and Bylaws.
 - (ii) Act as chief spokesperson of the Association.
 - (iii) Preside at all meeting of the Association and of the Executive Committee.
 - (iv) Call Special meeting of any of the committees when he deems it necessary to do so.
 - (v) Call a special meeting of the Association when deemed necessary by him, or when instructed to do so by the Board.
 - (vi) Present at the regular meeting of the Association a report of the activities of the Association during his term of office.
 - (vii) Serve as a head of Issue Resolution Committee
- b) The Vice-President shall:
 - (i) Perform all duties of the President in his absence.
 - (ii) Assume such other duties as the Board or the President may assign from time to time.
- c) The Secretary shall:
 - (i) Cause to be maintained full records of minutes of all meeting of the Association, Board of Directors, and such other committees as the Board may determine.
 - (ii) Cause to be maintained all membership records, documents and correspondence of the Association.
 - (iii) Present the minutes of the last general meeting at the next general meeting.
 - (iv) Assume such other duties as the Board or the President may assign from time to time.
 - (v) Serve as a member of Issue Resolution Committee

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- d) The **Treasurer** shall:
- (i) Supervise the collection of funds of the Association.
 - (ii) Keep a record of all monies received and disbursed by the Association.
 - (iii) Be the custodian of all monies received by the association in branch of a financial institution approved by the Board.
 - (iv) Pay out such sums as the Board may direct from time to time.
 - (v) Assume such other duties as the Board or the President may assign from time to time.
- e) The **Infrastructure Manager** shall:
- (i) Manage booking of all cricket grounds in Regina.
 - (ii) Maintain cricket grounds and practice areas in pristine conditions.
 - (iii) Acquire new cricket grounds to accommodate growth of cricket and request funding from authorities required to upgrade grounds and pitches to higher standards.
 - (iv) Ensure proper equipment is present at grounds to conduct cricket matches.
 - (v) Ensure ground pitch and outfielders are suitable for matches and maintained.
 - (vi) Make efforts to have drinking water, washrooms and electricity available at the ground.
 - (vii) Assume such other duties as the Board or the President may assign from time to time.
- f) The **League and Event Co-coordinator** shall:
- (i) Assist in opening and closing ceremonies for all tournaments/leagues managed by RCA.
 - (ii) Assign and arrange umpires for all matches in Regina.
 - (iii) Make arrangements to have umpiring sessions to train umpires before cricket season
 - (iv) Serve as a member of Issue Resolution Committee.
 - (v) Assume such other duties as the Board or the President may assign from time to time.
- g) The **Marketing and Media Manager** shall:
- (i) Contact sponsors and donors to bring financial support for the organization.

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- (ii) Maintain contact with media, schools or other organizations for advertising & promotion of Cricket.
 - (iii) Assume such other duties as the Board or the President may assign from time to time.
- h) The members of the Board of Directors shall:
- (i) ~~To~~ Carry out the policies of the Association and enforce due observance of the Articles and Bylaws.
 - (ii) Assume such other duties as the Board or the President may assign from time to time.

ARTICLE 8 MEETINGS

- a) Regular General Meetings
- Regular meetings of the Association shall be held once annually, one in the Fall. Annual elections to the board of directors shall take place, in the Fall.
- b) Special General Meetings
- Special General Meeting may be held at the discretion of the President.
- c) Notice of Meetings
- All meetings of the Association shall be called by the President, who shall preside over such meetings. 15 days' notice of all meetings shall be given to members of the Association. Notice can be waived by unanimous consent of the members.
- d) Board Meetings
- The Board shall hold regular meetings as necessary for carrying on the business of the association.

ARTICLE 9 AMENDMENTS TO THE ARTICLES AND BYLAWS

The Articles and Bylaws of the Association may be amended only in accordance with the following rules:

- a) Notice of Motion concerning such amendment shall be submitted by a member in writing to the President.
- b) On receiving such Notice of the Motion, the President shall send copies of it to all regular members of the Association.
- c) Any motion to amend the Articles or Bylaws shall come into effect only if it is passed by two-thirds majority vote of members present at duly called and properly constituted meeting.

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- d) A period not less than 15 days elapse between the submission of the Notice of Motion to the members, and the holding of the meeting at which the motion is voted on.
- e) There shall be notice of board meeting given at least 15 days prior to such board meeting.
- f) The quorum for the meeting called for amendments must be not less than 50% of the member clubs in good standing.



Regina Cricket Association

SCHEDULE I
Other Provisions

- (1) A director is required to be a member of the association.
- (2) No director shall be a salaried employee of the association.
- (3) No director shall receive any remuneration for acting such. However, a director may be indemnified for his/her expenses incurred on behalf of the association as a director.